



Minutes of  
**Committee Meeting**  
Tuesday 13<sup>th</sup> March 2018  
Dunblane High School, 7-9pm

*Present:* Steve Carruthers (Club Secretary) Jo Carruthers (Club Admin), David Pollok (2001City), Carol Wilkie (2006), Alan Campbell (Ams), Adrian O'Lenskie (2005), Simon Cullen (2005), David Gunn (2009), Brendan Adams (Treasurer), David Dale (Club Chair/2002), Mhairi Adams (2004/CPO), Andy Thomson (2003), Steph Whyte (2007), Graham Hesketh (2008), John Carr (2009), Owen Hutchison (2004), David Webster (2010), George McMillan (Girls/2011).

1. **Apologies... None**

Welcome to everyone attending and thank you for taking the time to come along.

2. Points arising from the last meeting. **JC** to correct John Inglis name on attendees list to Andy Thomson. DONE

All other points correct and approved.

3. **Finance Update.** There is a small increase to club funds. This year more kits and resources have been bought so more spend.

Fees – subscription 287 members, 89 have not paid – All fees for the year should have been paid now as the last installment was due 1<sup>st</sup> March. As we are at 13<sup>th</sup> March there may be alternative arrangements for small amount of those who have not paid as yet. 34 have not paid at all this year and will need to be chased. **BA** to send each year group a list of those who have not paid and the amounts at end of month.

The question of whether children should be able to register next year if not paid this year? Should the child be allowed to compete in competitive games or just training until fees are paid? For those who are clearly struggling to pay we would not stop the child, this is for the coaches/year group rep to judge and gain understanding of the situation.

**DD/SC** Will put a letter/message from the club re. payment and commitment for each year group to put out to parents/carers. Use the words of the constitution. 1 Month free – once child has signed with the club if one payment is missed the membership needs to be reviewed.

Fees stay the same – committee agreed.

Amateurs fees to the club. It was decided that the charge per hour on the DHS 3g be a flat fee of £57.50 per hour. **JC** to calculate and send to Amateurs and committee members.  
DONE



4. 2009 incident. A child wandered off into the car park to find parents after the match at Raploch. Parents thought the match was 2 and half hours due to friendly tournament the previous week and so were not there to collect after the match has ended. Unknown situation, no known procedure. 2009 coaches feel very upset about it, the club need to get a procedure even the FVFDA did not have a procedure in place. Learning to put something in place.

FVFDA and Bo'ness will be filing a report. DSC noting and inclusion of the incident and our procedure within the minutes of this meeting to avoid a repeat of the situation will be sufficient.

MA has put a procedure in place to be adopted by all teams from this point – we will gain feedback from teams at AGM.

Procedure includes points for parent, coaches and children.

- Parents should have knowledge of how long the match is to last.
- A contact name and number for both parents/carers and an emergency should be kept up to date and held by the coaches/year group rep. This is the responsibility of both parent/carers and the team personnel. Coaches to have contact numbers in First aid bag, a group message ability via WhatsApp/TeamApp/Teamer could be an idea for individual teams to adopt.
- Coaches – players to be handed to coaches at the beginning of training/matches and collected from the coaches at the end.
- Children – Must be aware that they are to wait with coaches until collected by a parent/carer!

**JC** to circulate the current org chart so that all teams have contact for other teams or committee members should they need them. It is therefore important to keep this document up to date and so any changes should be fed through to Jo via [secretary@dunblanesoccerclub.com](mailto:secretary@dunblanesoccerclub.com) as soon as they happen.

5. Legacy Award. DD attending a meeting at the end of April, our bid for Legacy Award is going well. DD will present to see if we gain the award. The club must cover 2 points in each criteria.
- Participation and Retention is covered.
  - Social Development – some of 2001s to take up the opportunity of completing Coaching qualifications **DP** to email **DD**.
  - Charitable partner. This is where the club is weak. DD would like someone to come forward to help drive this section. We need a charity or charities to fundraise for. Bo'ness – A charity can sponsor a team's kit free to raise awareness. Do we choose local or national? The committee voted local, and perhaps based around children. How do we help? Do we donate a % of fees? Do fees increase Fees so DSC can make a charity donation at the end of the year? As a non-profit organisation, should kids contribute time? Bo'ness go into OAP homes to spend time – could we offer this? Introducing Football for the Disabled or mental health (Chris Mitchell – Changing Rooms) would be another next step.



**Adrian O'Lenskie** volunteered to lead initiative, to look at options and report back at the AGM.

How else can we help and be part the community – Dunblane Fling have asked Dunblane Soccer Club to help support the Saturday night dance, this will help improve our intergenerational links! A % of the proceeds raised on the night will be donated to DSC – final details to be confirmed with the Fling organisers. We need to help promote and sell tickets and we can organize our own fund raising small event during the interval on the night. **DP** to communicate to all teams.

Charity status – **DP** Working on it

Team sponsorship – There has been a lack of sponsors this year. £500 gets a sponsor's name of the kit. Road Race, wind farm, Tesco bag for life ... what other opportunities are there?

6. 9v9 – Carol Wilkie, 2006 reported back. Some matches have been on grass, some on astro. Next match everyone on astro then teams to give feedback. 7 a side goals, introduced ref and offside. Coaches felt it has been rushed, and more opportunity to discuss new rules would have benefitted the coaches/players, pity the workshop cancelled due to snow. In principle it's good, helps development and gives players the prep in size of pitch etc. 2006 have been playing some extra friendly 11 a side matches, and 2005 have also been helping out. As a club we need to do more of this.

Can a player move to the year above? It is allowed that a % can play for the year above. If it develops the player then club will be behind it. Each team to speak to individuals/coaches of the other team.

7. First aid – 2010 all attended first aid course. 2008, in process of getting sorted. **DP** handing out extra first aid bags – 2006 2x and 1x 2008.

Girls first aider – as long as a female parent there a male first aider is fine.

8. Amateurs in Caledonian League next season. Alan extended thanks to DD for going along to Hampden. Amateurs now in Caledonian League (Central Scotland), in the league with unanimous decision. Big achievement, particularly as only in 2<sup>nd</sup> year. Can all teams encourage supporters?!
9. Fundraising events – Funday. JC and MA to find a date – near end of season and release 'Save the date' Email and communication (not 22<sup>nd</sup> June) **JC/MA**

Speakers night to raise funds for the Amateurs team is being held at The Victoria Halls on Saturday 28<sup>th</sup> April. Tickets can be purchased at The Village Inn, £35 includes a 2-course meal, can we get a group of coaches to go. Please help publicise.

10. PVG – Steph (2007 admin) raised. SYFA website will not allow a Secretary (year/team) to be on website unless PVGd. MA still waiting for ability to apply for PVG. FVFDA Facebook page announces dates for PVG applications– look out for them.



MH confirmed we only need one CPO across the whole club not one per team.

SYFA website – all teams are registered. Please keep details update if coaches for example leave.

DSC Policy that every club does the online course available for health and wellbeing.

11. 2012 Team. To be publicised and a waiting list generated, **JC** to action. Volunteers for coaches will also be needed – if you know someone please let DD/SC know.
12. AGM date – 12<sup>th</sup> June, 7-9pm at DHS. **JC** to book room and communicate.
13. AOB – James Stewart to be reimbursed for 2007's funday in 2017. BA has not received receipts, **Steph** to ask Paul Roger to hand in receipts.

Owen Hutchison raised the need for Perspex dugouts at pitch – Owen knows someone who can make them but the club would need to go through the school. **DSC/DD** to ask the school the question.

Storage facility and padding around goals are being discussed with High School on Thursday 15<sup>th</sup> March.

Damaged Nets – we need to take some responsibility for the damage caused. DSC could contribute to the cost of the nets and this would make the game feel more professional.

Owen Hutchinson handed out small sided teams handbook. A training guide, exercises, drills etc. DD approved to purchase. DD to provide some images for the booklet.

Alan (Amateurs) – if any teams struggling for help on Saturday mornings to let Alan know as he may have an availability of resource, MH reminded everyone that they must be PVG'd first!

David Pollok – Walking football, can we send around another Email/communication? Send to Dunblane Centre, Eat Shop Play and other Dunblane Social Media pages to send out.

It should be noted about John Alexander's passing on 18<sup>th</sup> Jan. John was heavily involved in the club and a wreath from DSC was sent to the funeral.

Andy Thomson – Key points from the committee meeting should be communicated to parents. Bullet notes to be added to the minutes for each year group rep to communicate to the parents/players/carers. Add Andy Thomson to the circulation of minutes, **JC**.

David Webster – thanks for the goals. Thanks also to Carol Wilkie (2006) for helping with first aid course, it was really good. Alba Care would be happy to come to club and help with any first aid courses. **DW** to send out contact details. One day plus online.

